

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

MARCH 27, 2012

The Agenda meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey. The meeting was called to order by Mr. Dangler, Board President, at 7:00 P.M.

A. ROLL CALL

Mr. Dangler - President	Mrs. Perez	Mr. Zambrano
Mrs. Beams - Vice President - absent	Mr. Grant	Mr. Parnell
Mrs. George	Mrs. Critelli	Mr. Menkin

Administrators Present

Mr. Salvatore	Mr. Genovese	Mr. Penta
Mr. Freeman	Mrs. Valenti	Ms. Dudick

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. He further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Dangler, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mr. Dangler made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C -2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board.

D. APPROVAL OF MINUTES

I recommend the Board approve the following minutes:

- Special Meeting minutes of February 15, 2012
- Agenda Meeting minutes of February 28, 2012
- Executive Session minutes of February 28, 2012
- Regular Meeting minutes of February 29, 2012
- Workshop Meeting minutes of March 13, 2012
- Executive Session minutes of March 13, 2012

E. SECRETARY'S REPORT

1. BUDGET TRANSFER REPORTS – FY12 FEBRUARY TRANSFERS

I entertain a motion that the Board approve the following Budget Transfer Resolution (**APPENDIX A**).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Overexpenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY12 February Transfers as listed be approved for the month ending February 29, 2012.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: March 28, 2012

E. SECRETARY'S REPORT (continued)

2. BOARD SECRETARY'S REPORTS – FEBRUARY 29, 2012

I entertain a motion that the Board approve the Board Secretary's Reports for the month ending February 29, 2012 (**APPENDIX B**).

3. REPORTS OF THE TREASURER – FEBRUARY 29, 2012

I entertain a motion that the Board approve the Reports of the Treasurer for the month ending February 29, 2012 (**APPENDIX C**).

**4. MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of the February 29, 2012 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

5. MONTHLY CERTIFICATION OF BOARD OF EDUCATION

I entertain a motion that the Board approve the following Resolution.

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c)4, we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of February 29, 2012 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) or (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent

Date: March 28, 2012

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS – FEBRUARY 1 - 29, 2012 AND MARCH 1 – 28, 2012 FOR CHRIST THE KING PARISH**

I entertain a motion that the Board approve the February 1 - 29, 2012 and March 1 - 28, 2012 bills and claims for Christ the King Parish (**APPENDIX D**).

7. **BILLS AND CLAIMS – FEBRUARY 1 - 29, 2012 AND MARCH 1 – 28, 2012 EXCLUDING CHRIST THE KING PARISH**

I entertain a motion that the Board approve the February 1 - 29, 2012 and March 1 – 28, 2012 bills and claims excluding Christ the King Parish (**APPENDIX D**).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – FEBRUARY 29, 2012**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for January 31, 2012 (**APPENDIX E**).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF FEBRUARY 29, 2012**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of February 29, 2012 (**APPENDIX F**).

Mr. Salvatore made a statement prior to the review of the Agenda to explain to the Board members that we are now taping all of our sessions as per Board policy.

The Board reviewed the Executive Session minutes.

Mr. Salvatore explained how the Board re-organization and budget process will change now that the Board has moved the election to November.

Mrs. Perez - I have an issue with the minutes. Last month I made a statement, I am not sure what month I originally brought this up, but it was within the last 3 or 4 months regarding what I perceived was a re-structuring of the Buildings and Grounds Department. It was omitted from the minutes. I brought it up last month and my bringing it up was not included in the minutes from the February meeting. I would like to insure this is on the record that I would like a discussion regarding the Buildings and Grounds Department.

Mr. Salvatore - Do you want to have it now?

Mrs. Perez - No, hopefully next month. My major concern is the omission of my request from the previous minutes.

Mr. Salvatore briefed the Board on the budget presentation that he will be presenting at tomorrow nights meeting.

Mr. Salvatore - This year is unique because there is no vote on the budget. I don't believe in putting a lot of information on slides because that information gets lost. I put the majority of the information on the hand out and an overview on the slides. Despite all of the increases in salaries, health benefits and utilities and a reduction in State aid, we were still able to bring the budget in below cap.

Mr. Salvatore reviewed with the Board where all of the major funds come from, whether it be federal, state or local.

Mr. Grant - What was the 1.95 increase referring to?

Mr. Salvatore - It refers to the tax levy increase which is below the 2%.

Mr. Grant wanted to make sure that it would be clear enough for the general public to understand.

Mr. Salvatore also showed the Board the web site that demonstrates throughout New Jersey the decreases in State aid over the past year and highlighted some of the concentrated areas where the greatest loss of aid came from. He explained that even though our aid was cut by \$100,000 from the previous year because of the way the State re-organized the funding formula, we would have been entitled to approximately \$3.5 million more in State aid. The tax impact on a home in Long Branch valued at approximately \$475,000 will be about \$69 per year. Some of the ways that we are looking to help control costs would be to not replace staff when they retire and this would be a savings in salaries. He also mentioned the ability to shift dollars that we save into a new reading program for next year where children would have access to over 7,000 books on line.

Mr. Grant – I want to make sure that the presentation highlights some of the great things that Long Branch is doing. I hope the presentation remains simple; too much information may be confusing. I'm afraid that the public will lose the important highlights of the budget presentation.

Mrs. Critelli – I believe the presentation gives just enough information that it would not be overwhelming to the general public and they will have a transparent picture of what next years budget will be like.

Mr. Menkin - Are we applying for any of the \$1 million for the Harassment, Intimidation and Bullying (HIB) grant?

Mr. Salvatore - It is \$1 million for the entire state of New Jersey and yes, we are applying for whatever portion we will be able to receive. We are looking into other areas of grants and whatever we can apply for we are looking at, including the application for the Race to the Top grant. We are going forward with the new teacher evaluation model. Hopefully we will be receiving \$113,000 to support this new initiative.

Mr. Salvatore reviewed with the Board the resolution that would be adopted after the budget presentation.

Mrs. Perez - Now that the election has been moved to November is the budget still going to be adopted at the same time every year or are they going to change those dates?

Mr. Salvatore - I was told that as long as you don't exceed the 2% cap, there would be a public hearing but you do not have to have a vote on the budget.

Mrs. Perez - I know there is no vote on the budget, but do we still have to approve the budget every year at a public hearing?

Mr. Salvatore - Yes, we still do.

Mr. Parnell - Will we be doing this every March and April?

Mr. Salvatore - Yes, according to our current regulations we would have to do this every year. The only change could possibly be having a budget meeting in May, but the budget has to be in place by July 1st of the new fiscal year.

Mr. Parnell thanked Mr. Salvatore and Mr. Genovese for doing a good job on the budget presentation.

1. **Resolution for the Adoption of the 2012-2013 School District Budget and Tax Levy & Submission of the Budget**

I recommend the Board adopt the following resolution:

RESOLUTION

WHEREAS, the Long Branch Board of Education (herein referred to as "the Board") has submitted a tentative budget to the State of New Jersey on or before March 5, 2012, and

ACTION ITEMS (continued)

1. **Resolution for the Adoption of the 2012-2013 School District Budget and Tax Levy & Submission of the Budget (continued)**

WHEREAS, the Board has advertised the budget on March 20, 2012 in the legal section of the Asbury Park Press, with County approval, and

WHEREAS, the tentative budget was presented at a public meeting held in the auditorium of the Long Branch Middle School on Wednesday, February 29, 2012; and

WHEREAS, the budget sent to the County needs to reflect the following adjustment:

Revenue	10-3131	Extraordinary Aid	+\$200,000	
	10-303	Budgeted Fund Balance	(\$459,949)	
				(\$259,949)
Appropriations	11-000-291-270		(\$89,929)	
	15-000-291-270		(\$170,000)	
				(\$259,949)

WHEREAS, the amount of the budget for General Funds defined as funds 11, 12, 13, and 15 (line 410 of the advertised revenue section) shall be \$79,448,089 of which \$32,186,556 shall be raised by local tax levy; and

WHEREAS, the total budget reflective of all funds shall be \$92,457,033 of which \$32,186,556 shall be raised by local tax levy; and

WHEREAS, school district policy Travel/Reimbursement – Policy #9250 and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2012-13 school year, and

WHEREAS, a Board of Education may establish, for regular district business travel only, a threshold of \$150 per staff member where prior Board approval shall not be required unless this threshold for a staff member is exceeded, and

WHEREAS, the Board hereby establishes the school district travel maximum for the 2012-13 school year at the sum of \$94,500, and

WHEREAS, the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceed,

NOW THEREFORE BE IT RESOLVED, since the tax levy does not exceed the legal cap as set forth by the State of New Jersey there will be no vote on said tax levy,

ACTION ITEMS (continued)

1. **Resolution for the Adoption of the 2012-2013 School District Budget and Tax Levy & Submission of the Budget (continued)**

BE IT FURTHER RESOLVED, the Long Branch Board of Education hereby adopts the 2012-13 school year budget as amended and authorizes the School Business Administrator to transmit the budget to the State of New Jersey.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: March 28, 2012

SUPERINTENDENT'S REPORT

1. COMMITTEE MEETING REPORTS

A) PERSONNEL - TARA BEAMS – Chair

Mrs. Beams was not present to give her report.

Mr. Salvatore asked if Mrs. Perez, as a member of the committee, would like to give the report.

Mrs. Perez stated no.

Mr. Salvatore stated that Mrs. Beams should be present tomorrow night and she can give the Board a summary at that time.

B) OPERATION AND MANAGEMENT – ARMAND ZAMBRANO - Chair

Mr. Zambrano reported on the following:

Technology

- Computers have been replaced at JMFECCLC and Amerigo A. Anastasia School for all staff members
- The Mobile Private Network for the tablets is nearing completion
- We are implementing a new Internet Filtering System for the district which will allow for more flexibility and control
- We are replacing our PIX Firewall with 2 new ASA Firewalls
- Approximately 350 Wireless Access Points have been upgraded to allow for better security and functionality on tablets and laptops
- We are exploring cost saving measures to reduce hardware costs
- Technicians have been reminded regarding procedures for working in areas where children are present
- Infinite Campus is being phased out; Genesis is being phased in

Facilities

- The Morris Avenue roof project is completed
- The punch list for Morris Avenue will be completed this week
- The renovation project for the Morris Avenue School will be advertised on March 22, 2012
- We are waiting for results of soil testing at the 160 West End Avenue site
- The solar project is complete at all site except for the Middle School and High School; we are waiting for approval from JCP&L to connect the grid
- The cost proposals for the George L. Catrambone School will be opened in Trenton on March 20, 2012

Buildings and Grounds

- There are 2 positions open - licensed electrician and a grounds man
- We will be replacing our back hoe either through the county or purchasing a new one
- Procedures for working in the school with children present were re-iterated to all staff

SUPERINTENDENT'S REPORT (continued)

Mr. Salvatore - The bids for the George L. Catrambone School came in at \$27.5 million. The company name is Terminal Construction. \$32.5 million was the projection. The company will conduct a 10 week feasibility study to identify change orders early on. This is the company that built the Meadowlands.

Mr. Parnell - Will the committee members remains the same for the rest of the calendar year?

Mr. Dangler - Yes.

Mr. Parnell - Can we have an updated schedule of the upcoming meetings?

Mr. Salvatore - Updated schedules are attached.

C) INSTRUCTION AND PROGRAMS – LUCI PEREZ - Chair

Mrs. Perez stated that a presentation was given by Mrs. Nelyda Perez regarding the bilingual program. She stated that non-English speaking students enter into the program and are placed in self contained classrooms. Instruction is given in their native language. Once the students are proficient in their native language, they are moved to an ESL class and mainstreamed with support services available. The student's native language is allowing the student to transfer skills. The student is tracked for 2 years. Mrs. Perez also stated that a presentation was given by Tara Puleio, Student Services Program Coordinator at the High School. The presentation highlighted the goals of guidance including preparing the seniors for college acceptances. The Department will be hosting College Fairs throughout the year as well as the administration of the PSAT's during the day. She stated they are also exploring the possibility of administering the SAT's during the day as well.

Mr. Salvatore – Having students take the SAT's during the school day will give many children the opportunity to seek college level placement, however doing this will also lower the overall SAT level for the district. Some children may not be on the college track and not prepared. However, by taking the test and doing well, those children who were not on the college track may change their minds. The district will pay the cost.

2. RECOGNITION OF VOLUNTEERS

SCHOOL: Audrey W. Clark

Robin Hurd
Sue Farnsworth
Susana Tavener

Elizabeth Reeves
Angela Regina

SUPERINTENDENT'S REPORT (continued)

3. AWARDING OF TENURE CERTIFICATES

The Board and I would like to extend our congratulations to the following staff member who has attained tenure in the Long Branch Public Schools:

LENNA W. CONROW SCHOOL

Presented by: Bonita Potter-Brown

TRACY SINGER - Teacher

4. EMPLOYEE OF THE MONTH – February

NATALIE BAUER, Joseph M. Ferraina Early Childhood Learning Center teacher, presented by Mr. Dangler

5. SCHOOL PRESENTATION

The Audrey W. Clark School students will present "Making History at Audrey W. Clark School." The presentation will begin with a video that features the goals and accomplishments of the students as they have progressed through the school year as well as the historical contributions famous Americans throughout history have made over time.

Mr. Salvatore continued with the review of the Agenda. He explained to Mr. Dangler the reason for the Presidents Report was due to the need to continue certain services beyond the fiscal year. At the conclusion of that report, Mr. Dangler will turn the meeting over to Mr. Salvatore to begin the Superintendents Report.

A. PRESIDENT'S REPORT – CONTINUATION OF THE FOLLOWING APPOINTMENTS

1. CONTINUATION OF THE CODE OF ETHICS POLICY

As per Board of Education policy, all members of the Board of Education have received a copy of the Code of Ethics which was reviewed and signed by each member and sent back to the School Business Administrator/Board Secretary.

2. APPOINTMENT OF TREASURER OF SCHOOL MONIES

I entertain a motion that the Board approve the appointment of Treasurer of School Monies, Ronald J. Mehlhorn, Sr. at the rate of \$6,200 for the term of July 1, 2012 through June 30, 2013.

3. APPOINTMENT OF GENERAL COUNSEL FOR THE BOARD

I entertain a motion that the Board approve the following resolution.

RESOLUTION

WHEREAS, the Board of Education did at its Organization Meeting held May 3, 2011, by Resolution duly adopted, appoint and retain the law firm of McOmber & McOmber, P.C. ("McOmber") as general counsel for the Board of Education for a period commencing July 1, 2011 and continuing through June 30, 2012, and

WHEREAS, thereafter, a Retainer Agreement was signed by the Board of Education and McOmber, and

WHEREAS, pursuant to law, the Board of Education has determined to conduct its Annual Election for membership on the Board of Education in November 2012 to coincide with the General Election in the State of New Jersey, and

WHEREAS, the members of the Board of Education will continue in office through the Organization Meeting of the Board of Education to be held in January of 2013, and

WHEREAS, the Board of Education and McOmber wish to extend the Retainer Agreement through the date of the Organization Meeting of the Board of Education to be held in January of 2013,

NOW, THEREFORE BE IT RESOLVED, in consideration of the mutual promises and covenants set forth herein, the Board of Education, acting by and through its duly authorized officers, in accordance with a Resolution duly adopted by the Board of Education does hereby amend the Retainer Agreement of McOmber as follows:

1. The term of the Retainer Agreement shall continue from July 1, 2012, through the Organization Meeting of the Board of Education to be held in January of 2013.

A. **PRESIDENT'S REPORT – CONTINUATION OF THE FOLLOWING APPOINTMENTS**

3. **APPOINTMENT OF GENERAL COUNSEL FOR THE BOARD (continued)**

2. The compensation for the services of McOmber shall continue to be paid by the Board of Education to McOmber on a monthly basis in accordance with the Retainer Agreement through the date of the Organization Meeting in January 2013.

3. In all other respects, the Retainer Agreement between the Board of Education and McOmber shall continue in full force and effect.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: March 28, 2012

4. **APPOINTMENT OF BOARD AUDITOR**

I entertain a motion that the Board approve the following resolution.

RESOLUTION

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-5 et. seq.) states that the awarding of a contract for "Professional Services" without competitive bidding requires a statement of supporting reasons for award in a resolution adopted at a public meeting, and

WHEREAS, the Board of Education of the City of Long Branch in the County of Monmouth hereby appoints, DAK CPA as Auditor of the Board for a period of May 1, 2012 through the date of the re-organization meeting to be held on January 8, 2013, at a fee to be billed at standard hourly rates plus out-of-pocket costs at a total fee not to exceed \$32,000., and

NOW, THEREFORE, BE IT RESOLVED, the foregoing appointment is made without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law (N.J.S.A. 18A:18A-5 et seq.) because said profession cannot reasonably be described by written specifications and is regulated by law and the performance of which services requires knowledge of an advanced formal type in a field of learning acquired by a prolonged course of specialized instruction and study as distinguished from general academic instruction or apprenticeship training. Additionally under P.L.2005, c.271,s.2, any contract awarded in excess of \$17,500 outside the bid process must be accompanied by c.271 Political Contribution Disclosure Form prior to the award of contract .

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: March 28, 2012

B. **SUPERINTENDENT'S REPORT**

1. **CONTINUATION OF APPOINTMENT OF PROFESSIONAL SERVICES**

I recommend the Board approve the following resolution.

RESOLUTION

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-5 et. seq.) states that the awarding of a contract for "Professional Services" without competitive bidding requires a statement of supporting reasons for award in a resolution adopted at a public meeting, and

WHEREAS, the Board of Education of the City of Long Branch in the County of Monmouth hereby appoints, the following professional services for a period of July 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013,

- Architectural Services
 - JBA Architecture & Consulting LLC
- Engineering Services
 - Carl Moenke
- Insurance Brokers
 - Insurance Office of America
 - Willis of New Jersey, Inc.
 - Brown & Brown Benefit Advisors
 - Capacity Coverage

NOW, THEREFORE, BE IT RESOLVED, the foregoing appointment is made without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law (N.J.S.A. 18A:18A-5 et seq.) because said profession cannot reasonably be described by written specifications and is regulated by law and the performance of which services requires knowledge of an advanced formal type in a field of learning acquired by a prolonged course of specialized instruction and study as distinguished from general academic instruction or apprenticeship training. Additionally under P.L.2005, c.271,s.2, any contract awarded in excess of \$17,500 outside the bid process must be accompanied by c.271 Political Contribution Disclosure Form prior to the award of contract.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: March 28, 2012

Mr. Salvatore noted the change in architectural services from Lee Heckendorn to JBA Architecture & Consulting LLC.

B. **SUPERINTENDENT'S REPORT (continued)**

2. **CONTINUATION OF THE MINIMUM CHART OF ACCOUNTS**

I recommend the Board continue the adoption of the Minimum Chart of Accounts as indicated on the Board Secretary's Report from July 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

3. **CONTINUATION OF AUTHORIZATION TO APPROVE BUDGET TRANSFERS**

I recommend the Superintendent of Schools continue to be authorized to approve budget transfers between monthly meetings from May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

4. **CONTINUATION OF DESIGNATION OF BOARD DEPOSITORIES AND SIGNERS FOR SCHOOL WARRANT ACCOUNTS**

I recommend the Board approve the continuation of designation of Board depositories and signers for school warrant accounts from May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

J.P. Morgan Chase (formerly Bank of New York, N.A.)

TD Bank

Central Jersey Bank, N.A.

New Jersey Cash Management Plan

New Jersey Arm

Two River Community Bank

Investors Savings Bank

Ocean First

Bill Dangler

Peter E. Genovese III, RSBO, QPA

School Business Administrator / Board Secretary

Ronald J. Mehlhorn, Sr.

Treasurer of School Monies

5. **CONTINUATION OF DESIGNATION OF OFFICIAL NEWSPAPERS**

I recommend the Board approve the continuation of the **Asbury Park Press** and the **Atlanticville** as the official newspapers of the Board from May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

6. **DESIGNATION OF THE DAY AND TIME OF THE MONTHLY MEETING – (APPENDIX G)**

I recommend the Board approve the attached meeting schedule for all Regular, Workshop, and Agenda Board meetings for the period of May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013 pursuant to the Open Public Meetings Act Ch.231 PL 1975.

Mr. Salvatore reviewed the proposed Board of Education meeting schedule for the remainder of this calendar year.

B. **SUPERINTENDENTS REPORT (continued)**

7. **CONTINUATION OF APPOINTMENT OF PURCHASING AGENT**

I recommend the Board approve the continuation of the appointment of **PETER E. GENOVESE III, RSBO, QPA** as the Purchasing Agent from May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

8. **CONTINUATION OF DESIGNATION OF THE OFFICIAL MEETING PLACES**

I recommend the Board approve continuation of the following meeting places from May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

- Regular Board Meetings will be held in the auditorium at the Long Branch Middle School, 350 Indiana Avenue, Long Branch, New Jersey.
- Other Board Meetings will be held in the Board Conference Room, 540 Broadway, Long Branch, New Jersey.

9. **CONTINUATION OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS, BYLAWS, AND JOB DESCRIPTIONS**

I recommend the continuation of all policies, administrative regulations, and bylaws of the Long Branch Board of Education, and all job descriptions as previously adopted, be re-adopted as the policies, administrative regulations, bylaws and job descriptions of this Board of Education for the period of May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

10. **CONTINUATION OF AUTHORIZATION TO INCREASE THE BID THRESHOLD**

I recommend the Board approve the continuation of the following resolution;

RESOLUTION

WHEREAS, in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the bid threshold for Qualified Purchasing Agent (QPA) has been increased from \$29,000 to \$36,000, with the quote threshold equaling \$5,400.00 (15%), and

WHEREAS, Peter E. Genovese III has applied for his QPA certification and has met all the necessary requirements to be a QPA,

NOW, THEREFORE BE IT RESOLVED, that the Long Branch Board of Education appoints Peter E. Genovese III the QPA for the Long Branch Public Schools and raises the bid threshold to \$36,000, and the quote threshold to \$5,400.00 for the period from May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013..

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: March 28, 2012

B. SUPERINTENDENTS REPORT (continued)

11. CONTINUATION OF CURRICULUM/PROGRAMS

I recommend the continuation of the curriculum guides and programs currently being used in the district and previously approved by the Board of Education for the period of May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

12. CONTINUATION OF TEXTBOOKS / SOFTWARE

I recommend the continuation of textbooks and software currently being used in the district and previously approved by the Board of Education for the period of May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

13. CONTINUATION OF DISTRICT SERVICES

I recommend the Board continue the following district services for the period of May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013:

- a) Guidance Services
- b) Library Services
- c) Child Study Team Services
- d) Health Services
- e) School Based Youth Services Program
- f) Hand-In-Hand Program

14. CONTINUATION OF DISTRICT GOALS AND MISSION STATEMENT

I recommend the Board adopt the district goals and mission statement from May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

15. CONTINUATION OF SCHOOL PHYSICIANS

I recommend the Board continue the approval of Dr. Fisher and Dr. DeGroote as the District's School Physicians in accordance with the approved agreement with Monmouth Medical Center from May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

16. CONTINUATION OF INVESTMENT OFFICERS

I recommend the Board continue the approval of the following individuals as the District's Investment Officers from May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

- Michael Salvatore, Superintendent of Schools
- Peter E. Genovese III, RSBO, QPA, School Business Admin. / Board Secretary

17. AUTHORIZATION TO CLOSE SCHOOLS

I recommend the Board continue to authorize Michael Salvatore, Superintendent of Schools to have the authority to close schools as needed.

B. SUPERINTENDENTS REPORT (continued)

18. APPROVAL OF MUNICIPAL TAX PAYMENT SCHEDULE – APPENDIX H

I recommend the Board approve the attached Municipal Tax Payment Schedule.

19. CONTINUATION OF TAX SHELTER PARTICIPANTS

I recommend the Board approve the continuation of the following companies to participate in the Board of Education tax shelter annuity program from May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

- Ameriprise Financial Services, Inc.
- AXA Equitable
- Lincoln Investment
- Metropolitan Life
- VALIC

20. CONTINUATION OF 457 PLAN PARTICIPANTS

I recommend the Board approve the continuation of the following companies to participate in the Board of Education 457 tax shelter annuity program from May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

- Lincoln
- Equitable

21. APPOINTMENT OF DESEGREGATION OFFICER

I recommend the Board approve the appointment of **ALVIN L.FREEMAN** as the Desegregation Officer for the period of May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

22. APPOINTMENT OF AFFIRMATIVE ACTION OFFICER

I recommend the Board approve the continuation of the appointment of **JANETLYNN DUDICK** as the Affirmative Action Officer for the period of May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

23. CONTINUATION OF PUBLIC AGENCY COMPLIANCE (PACO) OFFICER

I recommend the Board approve the continuation of the appointment of **PETER E. GENOVESE III** as the Public Agency Compliance Officer for the period of May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

24. CONTINUATION OF 504 (AMERICAN WITH DISABILITIES ACT) OFFICER

I recommend the Board approve the continuation of the appointment of **JOSETTE NOGUEIRA** as the 504 Officer for the period of May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

B. SUPERINTENDENTS REPORT (continued)

25. CONTINUATION OF OCCUPATIONAL HAZARD INFORMATION OFFICER

I recommend the Board approve the continuation of the appointment of **JANETLYNN DUDICK** as the Occupational Hazard Information Officer for the period of May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

26. CONTINUATION OF CUSTODIAN OF PUBLIC RECORDS

I recommend the Board approve the continuation of the appointment of **NANCY L. VALENTI** as the Custodian of Public Records for the period of May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

27. CONTINUATION OF DISTRICT LIAISON FOR THE EDUCATION OF HOMELESS CHILDREN

I recommend the Board approve the continuation of the appointment of **JOSETTE NOGUEIRA** as the District Liaison For the Education of Homeless Children for the period of May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

28. CONTINUATION OF ESTABLISHMENT OF PETTY CASH ACCOUNT

I recommend the Board approve the continuation of the following Petty Cash Account for the period of May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

Business Office

\$ 2,000.00

29. CONTINUATION OF SOP/IC MANUAL

I recommend the Board continue to adopt the Standard Operational Procedure and Internal Control manual from May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

30. CONTINUATION OF SEHBP WAIVER OF COVERAGE

I recommend the Board continue to approve the State Health Benefits waiver of coverage policy from May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

31. CONTINUATION OF MEDICAL FLEXIBLE SPENDING PLAN

I recommend the Board continue to approve the medical flexible spending plan (Section 125 of the IRS code) from May 1, 2012 through the organization meeting of the Board of Education to be held in January of 2013.

1. **PERSONNEL**

a) **RETIREMENT**

I recommend the Board accept with regrets and best wishes the retirement of the following individuals:

PAULA FERGUSON, Pupil Personnel Services speech/language specialist, effective June 30, 2012. Mrs. Ferguson has a total of thirty-seven (37) years and (4) months of service.

VERONICA A. GARRETT, Lenna W. Conrow School special education teacher, effective June 30, 2012. Mrs. Garrett has a total of twenty-five (25) years of service.

DONNA J. HAYES, Audrey W. Clark School teacher/tutor, effective June 30, 2012. Ms. Hayes has a total of forty-one (41) years of service.

GLORIA W. PAGANO, Morris Avenue School teacher, effective June 30, 2012. Mrs. Pagano has a total of thirty-one (31) years of service.

Mr. Salvatore - On a side note with regards to critical updates, one staff member slipped and fell and went to the Emergency Room by ambulance. She cut her head, she's doing OK. Three hours later a teacher in the same school experienced heart palpitations and she went to Monmouth Medical Center also.

b) **RESIGNATIONS – CONTRACTUAL EMPLOYEES**

I recommend the Board accept the resignation of the following individual:

KAREN ROCK, Alternative Academy teacher, effective June 30, 2012.

Mr. Salvatore – Karen Rock will be very difficult to replace. She is highly qualified in math and science.

b) **RESIGNATIONS – STIPEND POSITIONS**

I recommend the Board accept the resignation of the following individuals:

LAUREL FILLER, Study Island Program tutor, effective March 1, 2012.

c) **FAMILY/MEDICAL LEAVE OF ABSENCES**

I recommend the Board approve/ratify the family/medical leave of absences as listed on **APPENDIX I**.

d) **COACHING APPOINTMENTS - WINTER 2011-2012 SCHOOL YEAR**

I recommend the Board approve/ratify the following winter coaching positions for the 2011-2012 school year:

HIGH SCHOOL

Weightroom Supervisor	Nicholas Tranchina	Step 6	\$644
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AUDREY W. CLARK SCHOOL

Cheerleading Coach	Jessica Rodriguez	\$915/season
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1. **PERSONNEL (continued)**

e) **COACHING APPOINTMENTS - SPRING 2011-2012 SCHOOL YEAR**

I recommend the Board approve/ratify the following spring coaching positions for the 2011-2012 school year:

HIGH SCHOOL

Girls Varsity Track Assistant Coaches

Nicole Esposito	Step 6	\$2,736
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Mrs. Perez - I have a question about the varsity track coach. Why is this appointment so late?

Mr. Salvatore - We had the person from the High School go to the Middle School.

f) **STIPEND POSITIONS – 2011-2012 SCHOOL YEAR**

I recommend the Board approve/ratify the following stipend positions for the 2011-2012 school year:

MIDDLE SCHOOL

Breakfast Monitor

Hermine S. Harrison	\$13.08/session
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Lunchroom Monitor

Tiffany Popo	\$21.36/session
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g) **STIPEND POSITIONS – SUMMER 2012**

I recommend the Board approve the following summer stipend positions for the 2011-2012 school year:

Child Study Team Summer Evaluations and Related Services

Evaluations	\$329.60/case
Case Worker	\$125.66/case
Case Conference Teacher	\$53.56/case
Extended School Year Related Services	\$63.86/case

L.D.T.C.

Rosemary Dougherty	Jennifer Steffich
Fiona McKeon	Janet Tucci
Eileen Ray	

Occupational Therapist

Luann Candelmo

Psychologists

Lindsey Buerkle	Gerard Flint
Melissa D'Ambrisi	Gina Laugelli-Mulholland

Teachers

Sharon Benetsky	Susan Noriega
Ellen Marx	Robin Reinhold-Canneto
Elizabeth Muscillo	

1. **PERSONNEL (continued)**

g) **STIPEND POSITIONS – SUMMER 2012 (continued)**

Social Workers

Christine Carducci	Nicolette Pearsall
Samilla Gharthey-Sam	Jenna Siciliano
Kerry Keating	Kristine Villano
Meghan Mueller	

Speech/Language Specialist

Joanne Bauer	Debra Sikorski-Heptig
Pauline Cieri	Ann Grabowski
Michelle Crisci	Marjani Morgan
Paula Ferguson	Patricia Garlipp

ELEMENTARY ENRICHMENT CAMP

<u>Program Planner/Facilitator (4 wk maximum March-June)</u>	\$1,176.26/wk
Melanie Harding	

Building Facilitators

Jessica Alonzo	\$888.90/wk
Erica Green	
Janise Stout	

Student Facilitators

Michael Gatta	\$888.90/wk
Nikolas Greenwood	
Kelly Stone	

MIDDLE SCHOOL SFA EXPRESS CAMP

<u>Program Planner/Facilitator (3 wk maximum March-June)</u>	\$1,176.26/wk
Kelly McOmber	

Mr. Salvatore – My goal is to have all of the summer school staff approved and in place at the April Board meeting. This way the staff will know ahead of time whether they will be working during the summer. I feel that we lost a lot of quality teachers who were not sure if they would be working or not so they opted for other employment opportunities.

Mrs. Perez - Kelli McOmber, is that a summer position?

Mr. Salvatore - That's a planning position. Each camp has a program planner that plans all of the field trips, activities and events prior to the start of camp.

Mrs. Perez - Is she in the Middle School?

Mr. Salvatore - No but she worked there last year. The gentleman we originally appointed decided not to do it.

Mr. Parnell - Is she any relation to Dick McOmber.

Mr. Salvatore - Yes, it's his daughter in law.

1. **PERSONNEL (continued)**

h) **CHANGE OF TRAINING LEVEL**

I recommend the Board approve a change of training level for the following individuals, effective March 30, 2012:

MELANIE HARDING, Gregory School teacher to move to Masters' level on the teachers' salary guide.

i) **SUBSTITUTE TEACHERS**

William Johnson

j) **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

Brittany King Noemi Torres-Clarke

k) **HOME INSTRUCTION**

Colleen Brennan

l) **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conference indicated (**APPENDIX J**).

2. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute.

Mr. Salvatore - There were 40 cases investigated of which 20 were founded. The most significant was at the alternate school with 11 incidents reported and 11 founded. At the High School there were 22 incidents reported, 5 of which were founded; 3 reported at the Gregory School, 1 founded; and 4 reported at the Middle School, 3 founded. Every district is having problems managing this.

3. **FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated on the attached list (**APPENDIX K**).

Mr. Menkin - A parent approached me whose child attends the West End School and they were questioning the student going to the Prudential Center to see the women's basketball team. I have the letter they received from school.

Mr. Menkin read the letter to the Board which stated that there was a \$10.00 fee for the child to participate. It is a pre-season women's basketball game but the letter made it sound like it was a big game. The field trip was listed as 140 students participating at \$10 per student which totals \$1,400, but the trip was listed not to exceed \$2,812. I was wondering where the discrepancy was.

Mr. Salvatore - Every year the students do go to a basketball game, not always there, sometimes to Monmouth University. We build activities around that event.

Mr. Menkin - The parent complained that it seems like they are doing something every week. I explained that sometimes the PTO's do contribute to underwrite the cost.

Mr. Salvatore - I will look into it.

Mr. Dangler - I have no problem with children going on field trips but I so have a problem with taking them out of school for a basketball game.

Mr. Parnell - If I am reading the agenda correctly, it's more than a basketball game, it's the Annual School Day games.

Mr. Dangler acknowledged that fact but stated that they are still taking the students out of school for the day and questioned why the students couldn't attend a Monmouth University game on a Saturday.

Mr. Salvatore - I will look into it to see what the purpose is.

4. **GIFTS TO SCHOOLS**

I recommend the Board accept the following gifts to schools indicated:

Donated by:

Philip Andrews

\$150.00

Education Programs

Mr. Salvatore - We received a check from a gentleman who lives in Elberon. He wants to give us this donation for educational programs.

Mr. Parnell - While we are discussing gifts to schools, I spoke to Lou DeAngelis regarding the father and son movie night. He wanted to donate some gift certificates for the movie night and asked if this is something that the Board has to approve.

Mr. Salvatore - Yes, we got the form today.

5. **APPROVAL OF DISTRICT PROFESSIONAL DEVELOPMENT PLAN – 2012 – 2013**

I recommend the Board approve the submission of the 2012-2013 District Professional Development Plan to the New Jersey Department of Education.

Motion was made by Mr. Parnell, seconded by Mr. Menkin and carried by roll call vote that the Board approve the following item (6)

Ayes (5), Nays (0), Abstain (3) Mrs. George, Mrs. Perez and Mrs. Critelli, Absent (1) Mrs. Beams

6. **APPROVAL OF SUPERINTENDENT'S EVALUATION**

I recommend the Board approve the Superintendent's evaluation.

Mr. Parnell - Is there any reason why we don't want to vote on this on Wednesday night?

Mr. Genovese - I would be concerned if questions came up regarding the evaluation since it was an Executive Session item. We wouldn't have much to say about it unless we gave an overall comment.

7. **APPROVAL TO SUBMIT THE NJSBAIG SAFETY GRANT APPLICATION**

I recommend the Board approve the submission of the grant application for the 2012 Safety Grant Program through the New Jersey School Boards Insurance Group's MOCSSIF Subfund for the purpose described in the application, in the amount of \$34,911.71 for the period July 1, 2012 through June 30, 2013.

8. **APPROVAL TO SUBMIT THE FY2012 IDEA COMBINED BASIC AND PRESCHOOL GRANT AMENDMENT**

I recommend the Board approve the submission of an amendment to the FY2012 IDEA Combined Basic and Preschool Grant. This amendment enables the use of approved FY11 IDEA Carryover Funds to be incorporated into the approved FY12 IDEA budget.

I recommend the Board authorize **Josette M. Nogueira**, Pupil Personnel Services Director, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

9. **APPROVAL TO FILE RACE TO THE TOP 3**

I recommend the Board approve the filing of the FY2012 Race to the Top 3 grant application in the amount of \$121,687.

I recommend the Board authorize **Kevin Carey**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

10. **AUTHORIZATION TO ACCEPT ADDITIONAL FUNDING**

I recommend the Board authorize the acceptance of additional funding for Chapters 192/193 as indicated below:

<u>Program</u>	<u>Chapter 192</u>		
	<u>Approved To Date</u>	<u>Additional Entitlement</u>	<u>New Entitlement</u>
Compensatory Education	\$22,317.00	\$ 338.00	\$22,655.00
Supplementary Instruction	\$12,417.00	\$ 281.00	\$12,698.00

I recommend the Board authorize **Kevin Carey**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

11. **APPROVAL FOR ADDITIONAL COST FOR ONE-ON-ONE TEACHER ASSISTANT AS REQUESTED BY HARBOR SCHOOL**

I recommend the Board approve the additional cost of \$22,542.52 for a one-on-one teacher assistant for student, ID #09500198, as requested by Harbor School and recommended by the Child Study Team. The extraordinary services began October 24, 2011 as per contract notification and will continue for the balance of this school year.

12. **PLACEMENT OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION NEEDS**

I recommend the Board approve/ratify the placement of, and provide transportation for the following students for the 2011-2012 school year:

COLLIER SCHOOL
WICKATUNK, NEW JERSEY

Tuition: \$47,728.80/Year/Student
Transportation

ID #100600033, classified as Eligible for Special Education and Related Services.

NOTE: A Child Study Team recommendation. Effective Dates: 3/1 – 6/14/2012

ID #01000497, classified as Eligible for Special Education and Related Services.

NOTE: A Child Study Team recommendation. Effective Dates: 3/19 – 6/14/2012

LADACIN NETWORK/SCHROTH SCHOOL
WANAMASSA, NEW JERSEY

Tuition: \$46,721.28/Year/Student
Transportation
Effective Dates: 3/6 – 6/19/2012

ID #1278230001, classified as Eligible for Special Education and Related Services.

NOTE: A Child Study Team recommendation.

MOESC/ALTERNATIVE INTERIM PROGRAM
TINTON FALLS, NEW JERSEY

Tuition: \$189.00/Day/Student
Transportation
Effective Dates: 3/8 – 5/17/2012

ID #120500037, classified as Eligible for Special Education and Related Services.

NOTE: A 45-day program as recommended by the Child Study Team.

COLLIER SCHOOL
WICKATUNK, NEW JERSEY

Tuition: \$14,848.96/Year/Student
Transportation
Effective Dates: 3/20 – 6/14/2012

ID #01000685, classified as Eligible for Special Education and Related Services.

NOTE: A Child Study Team recommendation.

DEPT. OF CHILDREN & FAMILIES REGIONAL SCHOOL/PROJECT TEACH
OCEAN, NEW JERSEY

Tuition: Monies Deducted from State Aid.
Effective Dates: 3/15 – 6/29/2012

ID #120500017, classified as Eligible for Special Education and Related Services.

NOTE: A Child Study Team recommendation.

12. **PLACEMENT OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION NEEDS (continued)**

BANCROFT SCHOOL
HADDONFIELD, NEW JERSEY

Tuition: \$11,560.32/Year/Student
Extraordinary Aide: \$8,064.00/Year
Residential Facility
Effective Dates: 4/4 – 6/21/2012

ID #12000794, classified as Eligible for Special Education and Related Services.

NOTE: A Child Study Team recommendation.

The student requires a one-to-one aide.

13. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX L**.

14. **TERMINATION OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION FOR THE 2011-2012 SCHOOL YEAR PROGRAM**

I recommend the Board approve/ratify the termination of, and discontinue transportation for the 2011-2012 school year for the following student:

BEST ACADEMY
TINTON FALLS, NEW JERSEY

Tuition: \$42,167.00/Year
Transportation
Effective Date: 3/16/2012

ID #01000497, classified as Eligible for Special Education and Related Services.

NOTE: Termination was requested by the Child Study Team as the student will return to Collier School.

15. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve/ratify the following correction/revision to minutes indicated:

February 29, 2012

Middle School Boys/Girls Track & Field Head Coach – Maria Davi, Step 6 at a rate of \$3,417.00. This should have read Step 6 at a rate of \$2,417.00.

16. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

DISCUSSION ITEMS

1. Tuition for staff attending the KLC program

Mr. Salvatore discussed the reason why we separated staff children in Pre-K from our regular populous and asked the Board whether they wanted to consider charging the staff to have their children attend the day care program. The cost is approximately \$140,000 for the 3 classes.

A consensus was taken. Mrs. George abstained. All members concurred that there would be no change in the current program nor any charge backs to the staff.

2. The use of tutors for FY13

Mr. Salvatore - I am considering moving some tutors back into the classroom.

3. Letter from Mr. McOmber regarding Ethics Committee decision

Mr. Salvatore – There has been no change from the previous opinion. The Ethics Committee still maintains that certain individuals cannot take part in the overall discussion of the Superintendents evaluation.

4. Evaluating ancillary and support staff including the district psychiatrist

Mr. Salvatore - I have had the Director of Pupil Personnel Services review all of the numbers for out of district placements, the case load for the school psychiatrist and other services that we provide for students. We currently have 205 students on medication prescribed by the school psychiatrist and he is monitoring all of them. The process of medication management is occupying most of Dr. Schiff's time. I feel there is little psychological counseling going on. The overall purpose originally was to have Dr. Schiff on our payroll for accessibility to help in crisis situations. There is also the consideration of the potential liability in the prescribing of medication since he is on our payroll. What we are trying to do is turn the medication management over to the pediatric doctors and the second piece will be to have psychiatric counseling free through the YMCA. I am explaining this to you now because I will be meeting with Dr. Schiff tomorrow and I want to get your overall feelings.

Mr. Salvatore asked the Board about how they would feel about moving in another direction.

Overall the consensus from the Board was to move forward.

Mr. Zambrano - I noticed on the Agenda the communications officer will be on medical leave. Who's taking his place while he's gone? Normally there is someone taking pictures at the Board meetings and I thought part of his job description was to take pictures at the Board meetings.

Mr. Salvatore - It is not in his job description to come every month but he does come at my direction. We will try to have someone at each Board meeting. .

Motion was made by Mrs. Perez, seconded by Mrs. Critelli and carried by roll call vote that the Board approve the following item (17).

Ayes (8), Nays (0), Absent (1) Mrs. Beams

17. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 9:25 P.M.**

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss matters falling within the attorney/client privilege concerning **Russo vs. the Long Branch Board of Education and personnel matters** with the resulting action being made public when a proper conclusion has been reached; and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 60 minutes. Action may be taken in the public portion of the meeting upon adjournment of this Executive Session.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mrs. Beams)
Date: March 27, 2012

Return to Open Session at 10:13 P.M.

A. **ROLL CALL**

Mr. Dangler - President	Mrs. Perez	Mr. Zambrano
Mrs. Beams - Vice President - absent	Mr. Grant	Mr. Parnell
Mrs. George	Mrs. Critelli	Mr. Menkin

Mr. Grant – I have several concerns about coaching appointments, Ron Pastore for instance. I picketed against him. Mr. Pastore went to Wall and he did not do well, they didn't want him and we took him back. Also Dr. Cancalosi. We repeatedly just let this stuff fly through the Board and I think that we have abdicated our responsibility to the kids. You make your own decisions. I can run down a list of stuff. We can discuss it here or in the public. I don't want the word getting out that I don't care.

Mr. Menkin - I wasn't bringing you out in public, I was just saying that I agree with you and I agree with Mrs. Critelli that if one student fails it is one student too many. That is my personal opinion. That is where I agree with you. Where I disagree however is your opinion about the selection of coaches.

Mrs. Perez - To say that we abdicate our responsibility to the children is to imply that we don't care. I don't think there is anyone around this table who feels that way. We all care and we all bring our personal perspectives to try to improve things. The fact that you say that we abdicate our responsibility; I take a personal offense to that.

Mr. Grant - You have to look at the word abdicate.

Mrs. Perez - I know what abdication means.

Mr. Grant - Then you used the wrong term.

Mrs. Perez - No, you used the wrong term.

Mr. Grant - Abdicate means that you have given up your responsibility. You gave it to the Superintendent (referring to the prior Superintendent). I sat here and watched while he bullied people. I can sit here all night and talk about when people came before the Board and he bullied them. That is when you gave up your responsibility. Not that you didn't care, but you gave up your responsibility (referring to the prior Superintendent).

Mrs. Critelli - I disagree. I feel it has everything to do with responsibility. We all have our own opinion Avery and there are many times when you take on the opinion of the entire Board and you make assumptions that are not true. You said tonight that you think we have all abdicated our responsibilities.

Mr. Grant - That is my opinion. I will give another example. One of the first things that came to me. We were at a meeting 6 or 7 years ago and the union president came before the Board and said that the new teachers were complaining about professional development and being at school at a certain time. You may not remember it because they were trying to get college credits and Mr. Ferraina said to the union president that he had not received any complaints. I said you have to be crazy. They need their jobs, who's going to come to you and complain. If the building burns down they won't complain.

Mrs. George - Mr. Ferraina is no longer the Superintendent of Schools.

Mr. Grant interrupted stating that he was giving an example.

Mrs. George - We need to be here in the present with the right facts and the right numbers.

Mr. Grant stated that the Superintendent is a non voting member of the Board and looked to the Superintendent for confirmation.

Mr. Salvatore - I recommend to the Board.

Mr. Grant - You are a non voting member of the Board.

Mr. Salvatore - I do not vote.

Mr. Grant - We should not hold a meeting without you present.

Mr. Salvatore - That's right.

Mr. Grant - We must come to the table and take responsibility.

Mrs. Perez - Our responsibility is to make recommendations to the Superintendent and when we come to meetings and committee meetings we need to vote the way we feel.

Mr. Grant - If we don't vote right the results will be shown.

Mrs. Perez - If you don't come to meetings you can't vote.

Mr. Dangler interrupted - I think this Board is now going in a positive direction and we should stay focused on this.

Mr. Grant concurred.

Mr. Dangler - in the past year this Board has been a totally different Board. We have a lot of veteran Board members and soon I will be one. This Board is saying yes to things and no to things. In the past maybe we would not have felt able to do that. We do ask questions of the Superintendent. We can't throw the past away but we shouldn't dwell on it. Everyone has their own opinions of how things should go. I believe we are doing things that we felt we would never be doing.

Mr. Grant reiterated a story that a prominent person in the City had come up to his wife and pointed to Mr. Ferraina and stated here comes your husband's boss. That was the wrong thing to say to my wife. She stated my husband is his boss. I continually update Mr. Salvatore on what comes my way to keep him in the loop. The public knows where I live and they know who I am and they bring me information.

Mr. Parnell stated that he had 2 questions. To Mr. Genovese he said, "What is going on with the concession stand and Tekton?"

Mr. Genovese – Tekton's attorney contacted our attorney and they feel their client has completed all of the punch list items and that the paint peeling is not their concern. Our attorney will contact them one more time and explain that we want the paint issue resolved and that there are some other punch list items to be rectified before any money can be issued. We are hoping to get a final resolution sometime next week.

Mr. Parnell – My other question is regarding the gowns for graduation. A woman was inquiring whether or not the girls will be wearing white and the boys green. Can I get an answer on that please?

Mr. Salvatore asked the Board how they felt about it. It was the consensus of the Board that many Board members have been approached by this same parent. Also, there is a request to have the students face the stands.

Mr. Parnell – I agree with the parent's request.

Mr. Salvatore – Let me see what I can do.

Mr. Salvatore explained that his concern, and many Superintendent's share this concern, is that when students face the crowd, they are spurned on by the crowd.

Mr. Parnell – What is the date of graduation?

Mr. Salvatore – June 15, 2012.

Mr. Grant – How did we make out with the pictures?

Mr. Salvatore – Nothing can be done this year because senior pictures are taken so early. They are taken for the yearbook in the fall, but we did renegotiate our pricing.

Mr. Dangler – Are the prom bids cheaper this year?

Mr. Salvatore – It all depends on the fundraising?

Mr. Dangler – They raise a lot of money but it goes to the Wave of Hope.

Mr. Salvatore – The High School only raised about \$300 for the Wave of Hope this year. Almost all of the money is going to the classes.

Mr. Salvatore – The last thing is that something was brought up at the Operations and Management meeting about Buildings and Grounds. I want to clarify what was discussed. We currently have 3 open positions in grounds. One person quit and 2 people are out on medical leave. This is happening in the midst of a busy season. I did get a cost analysis for having an outside company mowing to compensate for the open positions. The cost is approximately \$30,000 from now until the end of November. To me it is more cost effective to bring in a company to perform these services than hire a new staff member. For now it will be an interim measure to get the work accomplished.

Mr. Genovese - We received 3 quotes for these services and this company was the lowest quote. They will perform the services on a month to month basis at \$3,000 per month so if the 2 men on medical leave were to come back, we can discontinue the contracted services.

Mr. Zambrano – I feel it is cheaper to hire a full time person to do the job. We have the equipment and the amount of acreage is small compared to other districts. We have talked about shared services, I was at the Wayside School and the Ocean Department of Public Works was cutting the lawn. I feel that for the amount of grass that needs to be cut the price is out of line.

Mr. Salvatore – How much do you think it would cost for 3 people to complete the task? Do you know how much Buildings and Grounds men get? Their salaries are \$42,000 and approximately \$20,000 for health benefits.

Mr. Zambrano – You can hire substitutes.

Mr. Salvatore – You can only hire substitutes for temporary positions.

Mr. Zambrano – What is the starting salary for a groundsman?

Mr. Genovese – The salary guide for custodians and groundsman is the same. The salary is approximately \$32,000.

Mr. Zambrano – One person could do it if they spent the whole day doing it.

Mr. Parnell – Are you allowed to hire someone on a per diem basis for the 2 people out?

Mr. Salvatore – It would be a contracted service, which is what we are trying to do now.

18. **ADJOURNMENT – 10:48 P.M.**

There being no further discussion, motion was made by Mrs. Critelli, seconded by Mr. Menkin and carried by roll call vote that the Board adjourn the meeting at 10:48 P.M.
Ayes (8), Nays (0), Absent (1) Mrs. Beams

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

I recommend the Board approve/ratify an intent to return from family/medical leave of absence for the following named individuals:

MAUREEN LOVATO, Middle School teacher, effective March 12, 2012

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

I recommend the Board approve/ratify a family/medical leave of absence using sick days for the following named individuals:

MAUREEN ALEXANDER, Gregory School teacher from March 13, 2012 to April 4, 2012.

ALISA AQUINO, Gregory School teacher from April 16, 2012 to June 30, 2012.

SAMUEL BREWER, Maintenance/Grounds from February 21, 2012 to April 23, 2012.

JILL CARERI, Amerigo A. Anastasia School teacher from April 16, 2012 to April 24, 2012.

THOMAS MANZO, High School safe school environment/corridor aide from February 27, 2012 to March 30, 2012.

DESHAN CARTER, High School custodian from March 12, 2012 to March 16, 2012.

WALTER O'NEILL, Attendance Officer from April 4, 2012 to June 4, 2012.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

I recommend the Board approve/ratify a family/medical leave of absence using sick days for the following named individuals:

JILL CARERI, Amerigo A. Anastasia School teacher from April 25, 2012 to May 8, 2012.

DESHAN CARTER, High School custodian from March 19, 2012 to April 2, 2012.

JOSEPH MUSCILLO, Gregory School teacher from March 26, 2012 to April 4, 2012.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

I recommend the Board approve/ratify a family/medical leave of absence without pay for the following named individual:

JILL CARERI, Amerigo A. Anastasia School teacher from May 9, 2012 to June 15, 2012.

MELINDA D'AMELIO, Lenna W. Conrow School instructional assistant from March 16, 2012 to May 14, 2012.

ALISA AQUINO, Gregory School teacher from September 1, 2012 to December 31, 2012.

DESHAN CARTER, High School custodian from April 3, 2012 to June 7, 2012.

FAMILY/MEDICAL EXTENSION WITHOUT PAY

SARAH KIM-CHOI, West End Teacher from April 2, 2012 to June 30, 2012.

EDNA DANIELS, Gregory School Instructional Assistant from April 27, 2012 to June 30, 2012.

CLIFFORD JACKSON, Amerigo A. Anastasia School Teacher from February 29, 2012 to April 4, 2012.

AMELIA CRIST, Joseph M. Ferraina Early Childhood Learning Center instructional assistant from April 2, 2012 to April 20, 2012.

CONFERENCES

APPENDIX J

Note: The following staff member is being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 08-13 OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

PETER E. GENOVESE III

\$567.53

School Business Administrator/Board Secretary, to the NJASBO 50th Annual Conference to be held at the Borgata Hotel in Atlantic City, New Jersey on June 6 – 8, 2012 (Acct. #11-000-230-585-390-12-44).

JANETLYNN DUDICK

\$319.96

District Administrator/Director of Personnel, at the Law, Ethics and Governance for All Leaders – Modules 1 & 2; Modules 3 & 4 to be held at the Foundation for Educational Administration in Monroe Township, New Jersey on May 22, 2012 and June 4, 2012 (Acct. #11-000-230-585-390-12-44).

JANETLYNN DUDICK

\$4,003.00

District Administrator/Director of Personnel, at The Campus Title IX Coordinator Comprehensive Training Seminar to be held at the Hilton Atlanta Airport Hotel in Atlanta, Georgia on April 10 – 13, 2012 (Acct. #11-000-230-585-390-12-44).

Long Branch – Approximately 20 Amerigo A. Anastasia School students to the Alternate School on May 2, 2012 at no cost to the district. The students will benefit from exposure to different community settings with peer role models. These students will be chaperoned by M. Swobodzien, F. Caputo, J. Castoro, M. Popo, D. Montijo, P. Skinner, S. Cook and T. Monteiro.

Long Branch – Approximately 20 Amerigo A. Anastasia School students to the Alternate School on May 9, 2012 at no cost to the district. The students will benefit from exposure to different community settings with peer role models. These students will be chaperoned by M. Swobodzien, F. Caputo, J. Castoro, M. Popo, D. Montijo, P. Skinner, S. Cook and T. Monteiro.

Long Branch – Approximately 20 Amerigo A. Anastasia School students to the Alternate School and Shore Lanes on May 4, 2012 at a total cost not to exceed \$100.00. The students will benefit from exposure to different community settings with peer role models. These students will be chaperoned by M. Swobodzien, F. Caputo, J. Castoro, M. Popo, D. Montijo, P. Skinner, S. Cook and T. Monteiro (Acct. #15-190-100-800-314-03-00).

Lincroft – Approximately 120 Amerigo A. Anastasia School students to the Monmouth Museum and Thompson Park on June 11, 2012 at a total cost not to exceed \$1,320.00. The trip is a PTO sponsored event where the students will learn about climate and weather and have a picnic lunch. The students will be chaperoned by L. Carey, L. Tracey, A. Sirianni, M. Taylor, K. Vargas, T. King, Y. Mayo, M. Christopher and M. Chulsky (PTO funds),

Jackson – Approximately 100 Audrey W. Clark School students to Great Adventure on June 4, 2012 at a total cost not to exceed \$2,600.00. This is the annual fifth grade trip. The students will be chaperoned by K. Gervolino, G. Davis, C. Lopes, G. Vodola, J. Melendez and 15 additional chaperones to be named at a later date (PTO funds).

Long Branch – Approximately 125 Amerigo A. Anastasia School students to the Middle School on June 7, 2012 at no cost to the district. The students will be performing. The students will be chaperoned by J. Luckenbill, N. Fitzgerald, J. Gough, G. Keagle, J. Mozee, E. Smith, N. Vidazinha, J. Castoro and N. Simms.

Long Branch – Approximately 47 Amerigo A. Anastasia School students to the Public Library on April 30, 2012 at no cost to the district. The students will explore the library by taking a tour, reading stories and making a craft. The students will be chaperoned by K. Walker, S. Cleveland, A. Fried, S. McNerney, F. Caputo, M. Montosa, P. Skinner, J. Castoro, S. Cook, T. Monteiro, M. Swobodzien and M. Popo.

Long Branch – Approximately 50 Amerigo A. Anastasia School students to City Hall on May 3, 2012 at no cost to the district. The students will learn civic responsibility and good citizenship. The students will be chaperoned by J. Castoro, F. Caputo, M. Popo, T. Monteiro, S. Cook, D. Montijo, P. Skinner, A. Fried, S. Cleveland and S. McNerney.

Long Branch – Approximately 47 Amerigo A. Anastasia School students to the Public Library on May 7, 2012 at no cost to the district. The students will take a walking trip, explore neighborhoods along the way, read theme related books and make a craft. The students will be chaperoned by K. Walker, S. Cleveland, A. Fried, S. McNerney, F. Caputo, M. Montosa, P. Skinner, J. Castoro, S. Cook, T. Monteiro, M. Swobodzien and M. Popo.

Eatontown – Approximately 30 Amerigo A. Anastasia School students to Barnes and Noble on May 16, 2012 at no cost to the district. The trip is in conjunction with the Curiosity Corner theme of insects. The students will be chaperoned by K. Walker, S. Cleveland, A. Fried and S. McNerney.

Long Branch – Approximately 100 Amerigo A. Anastasia School third grade students to the Middle School on June 7, 2012 at no cost to the district. The students will be performing. The students will be chaperoned by J. Luckenbill, D. Foy, M. Heggie, J. Louis, L. Sweet, M. Dedahanova, S. Sniffen, M. Turner and D. Wartman.

Long Branch – Approximately 120 Amerigo A. Anastasia School 4th and 5th grade band and chorus students to the Middle School on June 7, 2012 at no cost to the district. The students will be performing. The students will be chaperoned by J. Luckenbill, L. Zwerin and G. Marucci.

West Long Branch – Approximately 20 High School students to Monmouth University on May 1, 2012 at no cost to the district. The students will be exposed to the use of mathematics in university and career settings as well as meet with students majoring in mathematics. These students will be chaperoned by J. Gonzalez, K. Shih and N. Youssef.

Long Branch – Approximately 8 High School students to Scala's Pizzeria on April 4, 2012 and April 20, 2012 at no cost to the district. The students will participate in ordering, paying and making change in a restaurant setting. The students will be chaperoned by K. Koar and J. Egan.

Staten Island – Approximately 7 High School students to The Michael J. Petrities High School on March 31, 2012 at no cost to the district. The students will participate in a leadership seminar to develop AFJROTC cadet staff to effectively manage the cadet corps. These students will be chaperoned by Lt. Col. William Spence and Msgt. William Wilson.

Long Branch – Approximately 10 Middle School students to the Ronald McDonald House on April 18, 2012 at no cost to the district. The students were invited as part of their community service project. The students will be chaperoned by M. Davi.

Long Branch - Approximately 15 Morris Avenue School students to the Public Library on April 16, 2012 at no cost to the district. The students will be exposed to the world of reading. The students will be chaperoned by M. Prieto and R. Grandinetti.

FIELD TRIPS

APPENDIX K

Long Branch - Approximately 15 Morris Avenue School students to the Public Library on April 18, 2012 at no cost to the district. The students will be exposed to the world of reading. The students will be chaperoned by J. Buckley and L. Ramirez.

Long Branch - Approximately 15 Morris Avenue School students to the Public Library on April 23, 2012 at no cost to the district. The students will be exposed to the world of reading. The students will be chaperoned by W. Vazquez and J. Cristofaro.

Newark – Approximately 140 West End School students to the Prudential Center on May 14, 2012 at a total cost not to exceed \$2,812.00. The students will participate in the 7th Annual School Day Games. The students will be chaperoned by M. Steinbrick, L. Roesch, S. Kaplan, K. Stavrakis, K. Wachter, L. DeMuro, N. Pinto, B. DeSantis, M. Abner, S. Brown, G. Marucci, J. O'Neill and E. Morales.

Long Branch – Approximately 50 Amerigo A. Anastasia School students to the Joseph M. Ferraina Early Childhood Learning Center on June 1, 2012 at no cost to the district. The students will be performing. The students will be chaperoned by J. Luckenbill and L. Zwerin.

Long Branch – Approximately 25 Amerigo A. Anastasia School students to the High School on March 30, 2012 at no cost to the district. The students will be performing. The students will be chaperoned by J. Luckenbill, P. Cheney and M. Heggie.

West Orange – Approximately 130 Amerigo A. Anastasia School students to the Turtleback Zoo on June 8, 2012 at a total cost not to exceed \$1,868.00. The students will be learning about animals and their habitats as part of the science curriculum. The students will be chaperoned by N. Fitzgerald, J. Gough, G. Keagle, J. Mozee, E. Smith, N. Vidazinha, J. Castoro, F. Caputo, M. O'Connor, P. Skinner, D. Montijo, P. Caulfield, N. Simms, B. Giancuzzi, G. Lackner, M. Moriarty, L. Filler, B. Sherman and A. Matera (PTO funds and Acct. #15-000-270-512-314-03-00),

Wall Township – Approximately 50 Audrey W. Clark School students to Atlantic Farms on May 3, 2012 at a total cost not to exceed \$150.00. The students will be able to discover the different animals that live on a farm. The students will be chaperoned by S. Ridilla, J. Desmond, K. Domogala, A. Migliaccio and 4 additional chaperones to be named at a later date (Acct. #20-218-100-800-100-04-00).

Philadelphia – Approximately 25 High School history students to Constitutional Center on March 30, 2012 at a total cost not to exceed \$626.00. The students will take a walking tour of historic constitutional sites. The students will be chaperoned by N. Lipman and additional chaperones to be named at a later date (Acct. #15-000-223-500-167-01-44).

Philadelphia – Approximately 25 High School AP Government and AP Macro economics students to Constitutional Center on March 29, 2012 at a total cost not to exceed \$626.00. The students will visit sites of 1st and 2nd National Banks and historic constitutional sites. The students will be chaperoned by N. Lipman and additional chaperones to be named at a later date (Acct. #15-000-223-500-167-01-44).

FIELD TRIPS

APPENDIX K

Somerset – Approximately 10 Hand In Hand students to the Imperia Conference Hotel on May 9, 2012 at a total cost not to exceed \$300.00. The students will attend a conference for teen parents sponsored by Prevent Child Abuse of New Jersey. The students will be chaperoned by A. Harris and S. Gharthey-Sam (Acct. #11-190-100-800-060-12-40).

Long Branch – Approximately 60 High School marching band students to Lenna W. Conrow School on March 31, 2012 at no cost to the district. The students will participate in the LB Little League opening day parade. The students will be chaperoned by R. Clark.

Lakewood – Approximately 17 Alternative High School students to the Blue Claws on May 23, 2012 at a total cost not to exceed \$146.00. The students will be exposed to high level activity and sportsmanship. The students will be chaperoned by T. Miller, W. Potter and T. Fleck (Acct. #15-423-100-800-185-13-00).

Caldwell and Union – Approximately 40 High School juniors to Caldwell College and Kean University on April 30, 2012 at a total cost not to exceed \$275.00. The trip will provide insight in identifying desired colleges and/or universities for future plans. The students will be chaperoned by S. Priolo, J. Palumbo and C. Wegert (Acct. #20-231-200-500-231-20-00)

Port Monmouth – Approximately 45 Lenna W. Conrow School students to Bayshore Park on May 16, 2012 at a total cost not to exceed \$5.80/child. The trip coincides with the Pre-School themes of "Go Fish"; "Just Add Water" and "Splash into Summer". The students will be chaperoned by C. Higgins, B. Stark, J. Maney, D. Cuccuzella, L. Wiggins and J. Sciarappa (Acct. #20-218-100-800-100-04-00).

Port Monmouth – Approximately 45 Lenna W. Conrow School students to Bayshore Park on May 17, 2012 at a total cost not to exceed \$5.80/child. The trip coincides with the Pre-School themes of "Go Fish"; "Just Add Water" and "Splash into Summer". The students will be chaperoned by K. Baita, J. Rubin, C. Cho, R. Russomano, D. Stewart, A. Clayton and T. Sulzbach (Acct. #20-218-100-800-100-04-00).

Port Monmouth – Approximately 45 Lenna W. Conrow School students to Bayshore Park on May 21, 2012 at a total cost not to exceed \$5.80/child. The trip coincides with the Pre-School themes of "Go Fish"; "Just Add Water" and "Splash into Summer". The students will be chaperoned by K. Tomaino, N. Greenwood, R. Thakore, A. Torres, D. Langel, M. D'Amelio and V. Garrett (Acct. #20-218-100-800-100-04-00).

Port Monmouth – Approximately 45 Lenna W. Conrow School students to Bayshore Park on May 22, 2012 at a total cost not to exceed \$5.80/child. The trip coincides with the Pre-School themes of "Go Fish"; "Just Add Water" and "Splash into Summer". The students will be chaperoned by S. Gallo, K. Oliveri, D. O'Grady, J. Zocco, A. Robertson, B. Hunt and T. Sulzbach (Acct. #20-218-100-800-100-04-00).

FIELD TRIPS

APPENDIX K

Port Monmouth – Approximately 45 Lenna W. Conrow School students to Bayshore Park on May 23 2012 at a total cost not to exceed \$5.80/child. The trip coincides with the Pre-School themes of “Go Fish”; “Just Add Water” and “Splash into Summer”. The students will be chaperoned by J. Long, J. Bell, C. Svenda, J. Severs, M. Fragale and T. D’Annunzio (Acct. #20-218-100-800-100-04-00).

PLACEMENT OF STUDENTS ON HOME INSTRUCTION

ID #08001005, non-classified student.

NOTE: An administrative request due to behavioral concerns.

ID #06002806, non-classified student.

NOTE: An administrative request due to behavioral concerns.

ID #11000136, non-classified student.

NOTE: An administrative request due to behavioral concerns.

ID #11000715, non-classified student.

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 2/27/12 due to a medical condition. Educational services will be provided by Education, Inc. at a rate of \$49.00/hour for 10 hours per week.

ID #15001939, classified as Eligible for Special Education and Related Services.

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 2/28/12 due to a medical condition. Educational services will be provided by Education, Inc. at a rate of \$49.00/hour for 10 hours per week.

ID #01000320, classified as Eligible for Special Education and Related Services.

NOTE: A Child Study Team recommendation pending an alternate out of district placement.

ID #120600043, classified as Eligible for Special Education and Related Services.

NOTE: A new classified entrant who is being transitioned into a full-day program at the Alternative Academy.

ID #01000965, non-classified student.

NOTE: An administrative request pending a Child Study Team evaluation.

ID #11000451, non-classified student.

NOTE: An administrative request pending an alternate placement.

ID #08000916, non-classified student.

NOTE: Student has a medical condition.

ID #06002926, non-classified student.

NOTE: An administrative request due to a suspension from school.

ID #01000012, non-classified student.

NOTE: An administrative request due to a suspension from school.

ID #15001936, non-classified student.

NOTE: An administrative request due to a suspension from school.

ID #120500017, classified as Eligible for Special Education and Related Services.

NOTE: An administrative request pending placement at the Project TEACH program.

ID #12001095, classified as Eligible for Special Education and Related Services.

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 3/9/12 due to a medical condition. Educational services will be provided by Education, Inc. at a rate of \$49.00/hour for 10 hours per week.

ID #01004265, classified as Eligible for Special Education and Related Services.

NOTE: Student will receive educational services monthly at Robert Wood Johnson University Hospital while on intravenous therapy for a medical condition. Educational services will be provided by Embrace Kids Foundation at a rate of \$39.00/hour for 10 hours per week.

PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION APPENDIX L

PLACEMENT OF STUDENTS ON HOME INSTRUCTION (continued)

ID #110500007, non-classified student.

NOTE: Student was admitted to High Focus Centers of Freehold on 3/9/12 due to a medical condition. Educational services will be provided by Professional Educational Services, Inc. at a rate of \$28.84/hour for 10 hours per week.

TERMINATION OF STUDENTS ON HOME INSTRUCTION

ID #91200124, non-classified student.

NOTE: Student is medically clear to return to school.

ID #01001254, non-classified student.

NOTE: Student is medically clear to return to school.

ID #06002754, non-classified student.

NOTE: Student is medically clear to return to school.

ID #01000746, non-classified student.

NOTE: Student is medically clear to return to school.

ID #12000223, classified as Eligible for Special Education and Related Services.

NOTE: Student is medically clear to return to school.

ID #100600033, classified as Eligible for Special Education and Related Services.

NOTE: Student was placed out of district as recommended by the Child Study Team.

ID #1278230001, classified as Eligible for Special Education and Related Services.

NOTE: Student was placed out of district as recommended by the Child Study Team.

ID #11000715, non-classified student.

NOTE: Student is medically clear to return to school.

ID #15001939, classified as Eligible for Special Education and Related Services.

NOTE: Student is medically clear to return to school.

ID #01000685, classified as Eligible for Special Education and Related Services.

NOTE: Student was placed out of district as recommended by the Child Study Team.